

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on December 21, 2010 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Barbara Feldman	Vice Chairman
Diane Davis	Assistant Secretary
Fred Krauer	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Nancy Intini	Park Director
Mario Grasso	Field Manager

The following is a summary of the discussions and actions taken at the December 21, 2010, Oakstead Community Development District's Board of Supervisors meeting.

Mr. Mendenhall indicated that Mr. Robin, District Counsel and Ms. Stewart, District Engineer would be available by phone if they are needed to answer any questions from the Board.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and called the roll.

NINTH ORDER OF BUSINESS

Staff Reports

B. Park Director

Ms. Intini reported on quotes for window film. She recommended the acceptance of the quote from Ultra.

Mr. Keith questioned if there are funds available for the purchase of the window film and Mr. Mendenhall responded yes.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the quote from Ultra Security Window Film, Inc. to install 3M Window Film on interior surfaces of exterior windows in the amount of not to exceed \$2,840 was approved.

Ms. Intini gave an update on the thumb-print security system.

Ms. Intini also updated the Board on taxes; taxes on clubhouse rentals.

Mr. Mendenhall expressed his opinion that taxes should be collected on any revenue the District takes in.

Ms. Intini requested authorization from the Board to purchase \$25 gift cards to be given to staff members. The funds for these purchases will come from the table rental fees.

On MOTION by Ms. Feldman seconded by Ms. Davis with all in favor the purchase of \$25 gift cards to be presented to staff members as recommended by Ms. Intini was authorized.

A. Field Manager

Extending the current landscape contract for four months with Greenbriar in order to allow the new landscape contract to be in line with the end of the budget year was discussed.

Copies of the landscape contract were handed out to the Board and discussed.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor extending the Greenbriar Landscape contract for 4 months, June, July, August and September, 2011 in the amount of \$76,059, upon review of District Counsel was approved.

SECOND ORDER OF BUSINESS

Audience Attendance Count (4) and Comments

Mr. Mendenhall noted there were 4 audience members in attendance.

Audience Comments:

Ms. Megan Pursel, an elementary school counselor at Longleaf discussed an event; a 5K race. She indicated the money raised from the event goes to fund high school, elementary school and middle school scholarships. Her association is looking for a location to hold the race and requested permission to use the Oakstead parking lot.

Mr. Mendenhall explained the insurance requirements regarding this event.

The Chairman requested that Ms. Intini coordinate the event with Ms. Pursel.

On MOTION by Mr. Keith seconded by Ms. Feldman with all in favor the request from Ms. Pursel to conduct a 5K race event on Oakstead CDD property, to be coordinated with Ms. Intini, pursuant to the proper insurance coverage being provided to the District was approved.

THIRD ORDER OF BUSINESS

Public Hearing on the Adoption of a Fee Schedule for Resident and Non-Resident District Facilities

Mr. Mendenhall explained the procedure for the public hearing.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the public hearing was opened.

The Chairman explained that Ms. Intini presented the proposed fee schedule for resident and non-resident District facilities usage at the last workshop meeting.

The audience members were instructed to comment or ask questions on the proposed fee schedule changes.

Ms. Pursel questioned how the fees are changing.

Ms. Feldman read from the fee schedule document provided by Ms. Intini.

A copy of the fee schedule will be attached hereto for the public record.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the public hearing was closed.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the fee schedule for resident and non-resident District facilities usage as stipulated in the fee schedule document presented to the Board today was adopted.

FOURTH ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the November 16, 2010 Meeting**
- B. Approval of the Financial Statements through November 30, 2010**

Each Board member received a copy of the above noted minutes and financial statements and was asked for any comments.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the consent agenda was approved.

FIFTH ORDER OF BUSINESS

Old Business

- A. New Fingerprint Security System**

The Chairman indicated that Ms. Intini covered this item earlier in the meeting.

- B. Dog Park**

The Chairman explained that several residents have requested that a dog park be established at Oakstead. This issue was discussed at the last workshop meeting and highlights of that discussion were reported by Mr. Keith. The workshop discussion concluded with the recommendation that at the next regular CDD meeting the Board would accept the recommendation made at the workshop meeting which was not to establish a dog park at Oakstead at this time.

The Board concurred with the recommendation as indicated by the Chairman.

Ms. Susan Lorenzo, who previously requested that the Board consider a dog park at Oakstead, indicated she is no longer interested in a dog park at Oakstead.

- C. Tree Responsibilities**

The Chairman indicated this is a done issue and it has been resolved; policy has been written.

It was noted that at the next workshop meeting the Board will discuss ways to get trees trimmed that are covering the street lights. The utility company's responsibility will be discussed.

D. Detail of Traffic Issues (enforcement, objectives, etc.)

Mr. Grasso gave an update on this issue.

E. Parking at School on District Property

The Chairman explained this issue. Parking on District property by attendee's of Oakstead School activities resulting in \$287.40 worth of damage to the Oakstead irrigation system in the grass area, on the side of the road. Attempts to find a solution to this parking issue have been unsuccessful. The CDD Board feels that reimbursement for the damages is the responsibility of the Pasco County School System, Oakstead Elementary School specifically. It was previously decided by the Board to send the repair bills to the Superintendent of Schools.

It was noted that Mr. Cyment has expressed his opinion that the reimbursement issue should be dropped as the 5 acres of land to the south of the school was donated to the District for \$1.00 per month and this might be withdrawn if the District makes waves.

Mr. Cyment requested to present his case in favor of not billing the school district for the damages done to the District irrigation system; and did so

The Board was asked for a motion to either forward a bill for the damages to the Superintendent of Schools or to do nothing and hold the school district harmless for the damages.

Ms. Davis MOVED to send a bill to the Pasco County Superintendent of Schools in the amount of \$287.40 for repair of the damage done by Oakstead Elementary School patrons on November 12, 2010 to the CDD irrigation system and Ms. Feldman seconded the motion.

The Chairman called for a discussion on the motion.

Mr. Krauer expressed his opinion of why the motion should not be approved.

Ms. Davis expressed her opinion on going forward with the motion and approving it.

On VOICE vote with Ms. Davis, Ms. Feldman and Mr. Keith voting Aye and Mr. Krauer voting Nay, sending a bill in the amount of \$287.40 to the Pasco County Superintendent of Schools for repair of the damage done to the CDD irrigation system by Oakstead Elementary School patrons during a school event held on November 12, 2010 was approved.

Mr. Mendenhall was asked to compose a letter to the Superintendent of Schools, that will accompany the bill, explaining that the Board wishes to work with the school on ways to prevent further property damage due to parking issues.

F. Viable Committees

Mr. John Witmer was asked by the Board to assist them with reviewing their current budget and discussing the District's next, fiscal year 2012 budget.

Mr. Witmer agreed to attend the February 8, 2011 workshop meeting in order to assist the Board on the District's budget.

Mr. Mendenhall indicated that the District Accountant, Ms. Polanec, will work with Mr. Witmer on the budget.

It was noted that the Newsletter committee consists of Mr. Paradiso.

Mr. Keith indicated he is putting together a power point presentation on strategic planning which will be presented to the Board some time in February. The presentation will include information on disaster planning, reserve studies, and a vision/mission statement for the community.

Ms. Davis indicated that committees do not have to be led by a specific person.

SIXTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Manager's Reports

Mr. Mendenhall noted all of his items have been covered during this meeting.

NINTH ORDER OF BUSINESS (continued)

Staff Reports

A. Field Manager (continued)

i. Fountain & Aeration System Proposal from American Ecosystems, Inc.

Mr. Grasso indicated this item was requested to be included on the agenda in error.

He updated the Board on ponds.

B. Park Director

This report was previously discussed.

- C. Finance Committee
- D. Clubhouse Committee
- E. Landscape Committee
- F. Newsletter Committee

There were no reports for items C, D, E and F.

TENTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Ms. Davis complimented Mr. Keith on the way the workshop meeting went.

Mr. Krauer requested the installation of two or three more *doggie dumpers* along the trail, along Oakstead Boulevard; 1 between Ashmont and the bridge, 1 between Weymouth and Lake Patience and 1 along Lake Patience, on the south side, somewhere on Lake Patience and the school.

It was concluded that an unused *doggie dumper* will be moved to one of the above locations as a test.

Mr. Krauer also asked that the Board discuss adding some sidewalks/connectors. Photos of areas in question were provided by Mr. Krauer.

ELEVENTH ORDER OF BUSINESS

Audience Comments

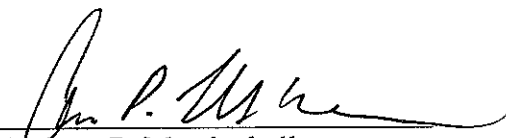
There not being any, the next item followed.

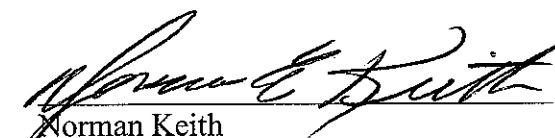
TWELVTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Krauer seconded by Ms. Davis with all in favor the meeting was adjourned.


 Andrew P. Mendenhall
 Secretary


 Norman Keith
 Chairman